



**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002**

**Performa for submission of information by State Private Universities for ascertaining**

**A. Legal Status their norms and standards**

1.1	Name and Address of the University	Shri Jagdishprasad Jhabharmal Tibrewala University Jhunjhunu-Churu Road, Vidyanagari, Dist: Jhunjhunu, Village: Churela, Rajasthan 333001
1.2	Headquarters of the University	Jhunjhunu-Churu Road, Vidyanagari, Dist: Jhunjhunu, Village: Churela, Rajasthan 333001
1.3	<p>Information about University</p> <p>a. Website</p> <p>b. E-mail</p> <p>c. Phone Nos.</p> <p>d. Fax Nos.</p> <p>Information about Authorities of the University</p> <p>a. Ph. (Including mobile), Fax Nos. and e mail of Chancellor (Chairperson)</p> <p>b. Ph. (including mobile), Fax Nos. and email Vice-Chancellor (President)</p> <p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar</p> <p>d. Ph. (including mobile), Fax Nos. and e- mail of Finance Officer</p>	<p>Name: Dr. Vinod D. Tibrewala (Chairperson) Email: chairperson@jjtu.ac.in Phone No.: 9820218994 Fax: Not Available</p> <p>Name: Shri. Balkrishna Tibrewala (President) Email: president@jjtu.ac.in Phone No.: 8104883405 Fax: Not Available</p> <p>Name: Dr. Madhu Gupta (Registrar) Email: registrar@jjtu.ac.in Phone No.: 8104883378 Fax: Not Available</p> <p>Name: Mr. Subhash Modi (Finance Officer) Email: accounts@jjtu.ac.in Phone No.: 9667979327 Fax: Not Available</p>
1.4	Date of Establishment	5th February, 2009

1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MOA/Trust Deed to be enclosed)	Shri Rajasthani Seva Sangh Jamnalal Bajaj Nagar Andheri- Kurla Road, Andheri East ,Mumbai 400 059  <b>See Annexure- I</b>								
1.6	Composition of the Society/Trust <table border="1"><tr><td></td><td></td></tr></table> (Details to be provided in <b>Appendix-I</b> )			<b>Appendix-I</b>						
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:- <table border="1"><tr><th>Name of the member</th><th>Address</th><th>Name of the Society/Trust</th><th>Designation in the Society/Trust</th></tr><tr><td></td><td></td><td></td><td></td></tr></table> (Details to be provided in <b>Appendix-II</b> )	Name of the member	Address	Name of the Society/Trust	Designation in the Society/Trust					<b>Appendix-II</b>
Name of the member	Address	Name of the Society/Trust	Designation in the Society/Trust							
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-  (Details to be provided in <b>Appendix-III</b> )	<b>Appendix-III</b>								
1.9	Whether the promoting Society/Trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:- <table border="1"><tr><th>Name of the Organization</th><th>Activities</th></tr><tr><td></td><td></td></tr></table> (Details to be provided in <b>Appendix-IV</b> )	Name of the Organization	Activities			<b>Appendix-IV</b>				
Name of the Organization	Activities									
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed in <b>Annexure II</b> )	<b>Annexure II</b>								
1.11	Whether the University has been established by a separate State Act?	<b>Yes</b>								

## B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
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2.2	Territorial Jurisdiction of the University as per the Act	State of Rajasthan
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	No
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-  a) Place of the off-campus b) Letter No. & date of the approval of State Government c) Letter No. & date of the approval of UGC (Details to be provided in <b>Appendix-V</b> ) (Please attach attested copy of the approval)	No
2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:- a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India (Details to be provided in <b>Appendix-VI</b> )  (Please attach attested copy of the approval)	No
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the) course-wise approval of competent authority)	No
2.7	Whether the University has established study centre (s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC?  (Details to be provided in <b>Appendix-VII</b> )  (Please enclose attested copy of the approval from the competent authority)	No

### C. Academic Activities Description

#### 3. Academic Programmes

3.1	Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference	Appendix-VIII
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	(Details to be provided in <b>Appendix-VIII</b> )							
3.2	Current number of academic Programmes/Courses offered by the University  (Details to be provided in <b>Appendix-IX</b> )	<b>Appendix-IX</b>						
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MC I, NCTE, PCI, etc. have been taken to: a. Start new courses b. To increase intake If yes please enclose copy of approval and give course-wise details in the following format:- <table border="1"> <tr> <th>Name of the course</th><th>Statutory council</th><th>Whether approval taken</th></tr> <tr> <td></td><td></td><td></td></tr> </table> (Details to be provided in <b>Appendix-X</b> )	Name of the course	Statutory council	Whether approval taken				<b>Yes</b> <b>Appendix-X</b>
Name of the course	Statutory council	Whether approval taken						
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:- <table border="1"> <tr> <th>Name of the course</th><th>Statutory council</th><th>Whether Approval Taken</th></tr> <tr> <td></td><td></td><td></td></tr> </table> (Details to be provided in <b>Appendix-XI</b> )  (Please enclose copy of the course-wise approval of the competent authority)	Name of the course	Statutory council	Whether Approval Taken				<b>No</b>
Name of the course	Statutory council	Whether Approval Taken						
3.5	Temporal plan of academic work in the University Semester system/ Annual system	<b>Both</b> <table border="1"> <tr> <td><b>Semester system</b></td></tr> <tr> <td><b>Annual system</b></td></tr> </table>	<b>Semester system</b>	<b>Annual system</b>				
<b>Semester system</b>								
<b>Annual system</b>								

#### 4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus (2017-18))
	Please See <i>Enclosure - 4.1</i>
4.2	Category-wise No. of students
	Please See <i>Enclosure - 4.2</i>



4.3	Details of the two batches of students admitted
	Please See <i>Enclosure - 4.3</i>

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged Students? If yes, please give details	No								
4.5	Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details	Yes Enclosure - 4.5								
4.6	In case the University is running M.Phil./Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil./Ph.D.	Enclosure - 4.6								
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	Yes Enclosure - 4.7								
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, Facilities available, etc.?	Enclosure - 4.8								
4.9	Whether any grievance redressal mechanism is Available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:- <table><tr><td>Name of the complaint</td><td>Complaint against</td><td>Date of complaint</td><td>Action taken by the University</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Name of the complaint	Complaint against	Date of complaint	Action taken by the University					Yes Enclosure - 4.9
Name of the complaint	Complaint against	Date of complaint	Action taken by the University							

## 5. Curriculum, Teaching Learning Process / Method, Examination / Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	<i>Enclosure-5.1</i>
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the Curriculum last updated?	<i>Enclosure-5.2</i>
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	<b>Yes,</b> <b>Annexure-3</b>
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach.	<i>Enclosure-5.4</i>



5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	<i>Enclosure-5.5</i>
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	<i>Enclosure- 5.6</i>
5.7	Please provide details of the examination system (Whether examination based or practical based)	University emphasized application/practical based exam system. University has continuous internal evaluation system. each course has different evaluation components, assignment, test, project work, seminar ,presentation, practical, case analysis etc. in addition to mid and semester written examination  <i>Enclosure- 5.7</i>
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	<i>Enclosure- 5.8</i>
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	<i>Enclosure- 5.9</i>
5.10	Does the University have a continuous internal Evaluation system?	<b>Yes</b> <i>Enclosure-5.10</i>
5.11	How are the question papers set to ensure the achievement of the course objectives?	<i>Enclosure- 5.11</i>
5.12	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	<i>Enclosure- 5.12</i>
5.13	How regular and time-bound are conduct of Examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:	<i>Enclosure- 5.13</i>

#### **D. Admission Process**

6.1	How are students selected for admission to various courses? Please provide faculty-wise information a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weight age give to the above	<i>Enclosure- 6.1</i>
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6.2	Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:- <table><tr><th>Name of the National/state level entrance exam</th><th>No. of students admitted</th><th>% of students from the total admitted</th><th>Remarks</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks					Enclosure- 6.2
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks							
6.3	Whether admission procedure is available on the University website and in the prospectus.	Yes Enclosure- 6.3								
6.4	Please provide details of the eligibility criteria for admission in all the courses.	Enclosure- 6.4								
6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:- <table><tr><th>Category</th><th>No. of students admitted</th><th>% of quota provided for reservation and preparation in respect of actual enrolment</th><th>Remarks</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks					The university is providing reservation in admission as per the policy of Rajasthan Government.
Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks							
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:- <table><tr><th>Total No. of Seats (Course wise)</th><th>No. of total students admitted</th><th>No. of students admitted under Management quota</th><th>% of students admitted under management quota</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Total No. of Seats (Course wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota					No
Total No. of Seats (Course wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota							
6.7	What is the admission policy of the University with regard to NRI and overseas students?	University has taken a decision that same fee will be charged for oversea students also.								

#### **E. Fee Structure**

<b>7.1</b>	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Course-wise fee structure is given in <i>Annexure-5</i>
<b>7.2</b>	Any other fee charged by the University other than the fee displayed in the UGC website	<b>No</b>

	(e.g. Building Fee, Development Fee, Fee by any name, etc.	
7.3	Whether fee structure is available on the University website and in the Prospectus?	Yes
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	No. There are no hidden charges.
7.5	Mode of Fee collection	Demand Draft or cash/ Bank transfer
7.6	Whether University is providing any concession in fees to students? If yes, Please provide details.	Yes. Annexure-6
7.7	Details of the Hostel Fee including mess charges	Rs. 90000/- per Year with Food & Accommodation Rs. 5000/- Caution money refundable at the time of completion of course.
7.8	Any other fee	No
7.9	Basis of Fee Structure	The fee structures for most of the courses are according to the Government fee structure.
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No
7.11	Whether University is providing any scholarship to students? If yes, please Provide details.	Enclosure- 7.11 (List Attached )

#### F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)							
		Dept.	Professor	Associate Professor		Assistant Professor		
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
Enclosure - 8.1								

8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise)	Appendix –XII
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	(Details to be provided in <b>Appendix-XII</b> )	
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8.3	Category-wise No. of Teaching Staff	<i>Enclosure 8.3</i>
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8.4	Details of the permanent and temporary faculty members in the following format	<i>Enclosure 8.4</i>
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Particulars	Female	Male	Total
<b>Total no. of permanent teachers</b>	36	100	<b>136</b>
No. of teachers with Ph.D. as the highest qualification	31	76	107
No. of teachers with M.Phil. as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	5	23	28
<b>Total no. of temporary teachers</b>	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil. as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
<b>Total no. of part-time teachers</b>	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil. as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total No. of visiting teachers	-	-	-

\*List of visiting teachers is attached as **Enclosure 8.4**

8.5	Ratio of full-time teachers to part-time/contract teachers	<b>8.5</b>
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	<i>Enclosure-8.6</i>
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	<b>Enclosure- 8.7</b>
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	<b>Enclosure- 8.8</b>
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-	<b>As Per Agreement With The Teachers</b>



	Scale of Pay with all the Allowances  Professor – Associate Prof. – Assistant Prof. – Mode of Payment – (Cash/Cheque)	
8.10	Pay /Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –	Pay/Remuneration provided to part time, temporary a Guest faculty as per their workload and market demand for that particular subject and in aspect of negotiable.
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicles, Computers/Any other)	<b>Enclosure- 8.11</b>

#### G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	<b>Yes.</b>
9.2	Does the University have sufficient classrooms?	<b>Yes.</b>
9.3	<b>Laboratories &amp; Equipment</b> (Details to be provided in <b>Appendix-XIII</b> and <b>Appendix-XIV</b> )	<b>Appendix-XIII</b> <b>For Equipment please see Appendix-XIV</b>
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	<b>Library</b>	
a)	Total Space (all Kinds)	<b>7707.43 Sq ft.</b>
b)	Computer / Communication facilities	<b>Enclosure – 9.4 (B)</b>
c)	Total no. of Ref. Books (Each Department)	<b>Enclosure – 9.4 (C)</b>
d)	All Research Journals subscribed on a regular basis	<b>Yes</b>
9.5	<b>Sports Facilities</b> (Details to be provided in <b>Appendix-XV</b> )	<b>Details is available in Appendix XV</b>
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	



d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	<b>Yes</b>

## H. Financial Viability

10.1	Details of the Corpus Fund created by the University  Amount – FDR No. Date – Period – (Documentary evidence to be given)	<b>Enclosure 10.1</b>
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	<b>Enclosure 10.2</b>
10.3	Source of finance and quantum of funds available for running the University (for last audited year)  Fees – Donations- Loan – Interest- Any other (Pl. Specify)-	<b>Enclosure 10.3</b>
10.4	What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	<b>Enclosure 10.4</b>

## I. Governance System

### 11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):-  Governing Board Executive Council	<b>Refer to</b> <b>1.Board of Management</b> <b>Appendix-XVIA</b>  <b>2.Academic Council</b> <b>Appendix-XVIIA</b>
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	Board of Management Academic Council Finance Committee Board of Studies Others  (Details to be provided in <b>Appendix-XVII</b> )	<b>3.BASR</b> <b>Appendix-XVIIIC</b>
11.2	Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)	<b>Enclosuer-11.2</b>
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	<b>Enclosure – 11.3</b>
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	<b>Enclosure – 11.4</b>

#### **J. Research Profile**

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:- <ul style="list-style-type: none"> <li>➤ Student Teacher Ratio</li> <li>➤ <b>Class Rooms</b></li> <li>➤ Teaching labs</li> <li>➤ Research labs (Major Equipment's)</li> <li>➤ <b>Research Scholars (M.Tech, Ph.D., Post-Doctoral Scholars)</b></li> <li>➤ Publications in last 3 years (Year-wise list)</li> <li>➤ No. of Books Published</li> <li>➤ Patents</li> <li>➤ Transfer of Technology</li> <li>➤ Inter-departmental Research (Inter-disciplinary)</li> <li>➤ Consultancy</li> <li>➤ Externally funded Research Projects</li> <li>➤ Educational Programmes Arranged</li> </ul>	<b>Enclosure-12.1</b>
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#### **K. Misc.**

##### **13. Details of Non-Teaching Staff**

13.1	Details of Non-Teaching Staff					
Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes If yes, Details

(Details to be provided in **Appendix-XVIII**)



13.2	Summary of the Non- Teaching Staff	<b>Enclosure-13.2</b>
13.3	No. of Non-Teaching staff category wise	<b>Enclosure-13.3</b>
13.4	Ratio of Non-Teaching staff to students	<b>Enclosure-13.4</b>
13.5	Ratio of Non-Teaching staff to faculty	<b>Enclosure-13.5</b>

#### 14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years				<b>Enclosure 14.1</b>
	<b>S. No.</b>	<b>Course</b>	<b>No. of Candidates appeared</b>	<b>Result</b>	

#### 15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed				<b>No</b>
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:-				<b>No</b>
	<b>S. No.</b>	<b>Course</b>	<b>Whether Accredited</b>	<b>Period of Accreditation</b>	
15.3	Other Accreditations, if any				<b>No</b>
15.4	Any other information (including special achievements by the University which may be relevant for the University)				<b>Enclosure-15.4</b>

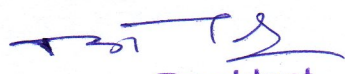
## 16. Strength and Weaknesses of the University

16.1	Strengths of the University	<b>Enclosure- 16.1</b>
16.2	Weaknesses of the University	<b>Enclosure - 16.2</b>

### **Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation. The above information is also posted on the website of the University [www.jjtu.ac.in](http://www.jjtu.ac.in).

**Signed and Sealed by the Head of the Institution**

  
**President**  
**JJT University**