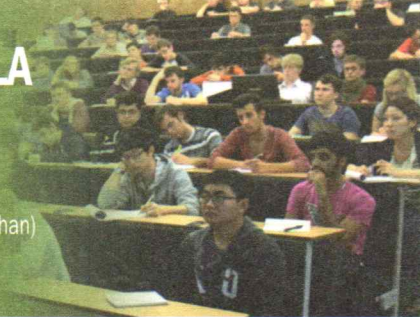




SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt of Rajasthan)
(UGC & AICTE Approved)



REF. NO.: JJTU/ADM/2022/JUNE/034

DATE: 9th JUNE, 2022

NOTIFICATION

Subject: Meeting for Internal Quality Assurance Cell

In pursuance of the guidelines issued by UGC and NAAC, the **34th Meeting** of all Teaching and Administrative staff of the University has been scheduled on Friday, **15th JUNE 2022 at 3:00 PM** in conference hall to discuss the progress of the University under the aegis of Internal Quality Assurance Cell (IQAC).

The meeting has been convened to discuss the following agenda:

1. Confirmation of the meeting held on 15th March, 2022 at 3:00PM
2. To discuss upcoming workshops & Conferences
3. Discussion on CBCS Scheme
4. Inspection of Pharmacy for the approval of M.Pharma
5. Faculty Development Programme On Online classes using Teachmint Web Platform
6. Monitoring about quality teaching of online classes through various platforms
7. Parents Teachers meeting as part of overview meet
8. Cultural activity and functional program arrangement on special days
9. Activities and programs of NSS, NCC, Scout & Guide


Dr. Santosh Kumar Yadav

Coordinator IQAC

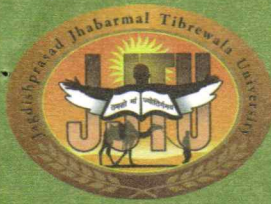


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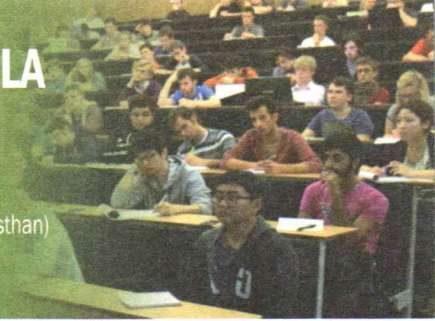
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REF. NO.:JJTU/ADM/2022/JUNE/34

DATE: 6TH JUNE, 2022

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

34th meeting of teaching and administrative staff of the university was held on June 06, 2022 at 3:00PM in conference hall.

At the outset the Chairperson and Registrar, Principals, Heads of the Department, all committee heads and IQAC working committee members were present.

The following agenda of the meeting was taken. The respective resolution was passed as discussed following minutes of meeting:

1. Confirmation of the meeting decided to held on 15th March 2022 at 3:00PM

2. Workshop on NEP 2020.

- A workshop will be organized on National Education Policy (NEP) in the month of July 2022. It will be mandatory for all to attend the workshop to get best about National Education Policy (NEP).

• **Arrangement and work allocation on theme of National Conference of Arts & Humanities & Fine Arts**

Department-wise conference will be arranged and national theme for the same will be considered based on different a current topic which requires to be finalized. Based on dates confirmation work will be allocated to staff to coordinate further on role of respective activity to be handled and managed by department. In regards to same national guest will be called as guest of honor. To make this conference more informative presentation / technical session will be coordinate with proper procedure and norms of conferences. All above work alignment will be done by conference committee.

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“Resolved that, action plan about to plan of conference committee to arrange and align systematic framework for the same.”

- **Arrangement and work allocation on theme of National Conference of Environmental Science**

National conference to be organized jointly in the state of Jammu & Kashmir and for the same themes and sub-themes will be considered based on current topic which requires to be finalized.

Based on dates confirmation work will be allocated to staff to coordinate further on role of respective activity to be handled and managed by department. In regards to same national guest will be called as guest of honor. To make this conference more informative presentation / technical session will be coordinate with proper procedure and norms of conferences. All above work alignment will be done by conference committee.

“Resolved that, action plan about to plan of conference committee to arrange and align systematic framework for the same.”

- One Day Workshop (In Blended mode) On “Work Life Balance and Wellbeing Practices” will be held on 2nd August 2022.
- One Day Workshop (In Blended mode) On “NAAC Awareness Programme” will be held on 3rd August 2022.

3. Discussion on CBCS Scheme

A committee will be constituted for the preparation and implementation of **Choice Based Credit System (CBCS)** for academic session 2022-23. The Core Committee will function under the guidance and direction of the Advisory Committee. The Committee of Institutional Representatives will provide all the relevant data & required documentation promptly to the Core Committee.

4. Inspection of Pharmacy for the approval of M.Pharma



The Institute of Pharmacy at Shri JJT University will underwent a comprehensive inspection in the month of July 2022, with a specific focus on the proposed intake for the M.Pharma course. The inspection will be aimed to assess the infrastructure, faculty, and overall capabilities of the institute to commence the M.Pharma program. All the preparations will be done as per the requirement.

5. Faculty Development Programme On Online classes using Teachmint Web Platform

The faculty development program on online classes using the Teachmint Web Platform was discussed. Chair provided an overview of the program and highlighted its objectives.

6. Monitoring about quality teaching of online classes through Zoom application

Lectures or classes conducted on online basis through zoom app have to be delivered with quality material to students. Kind of topic covered and discussed in online classes needs to be on record for student easy access as part of their class notes. Scheduled needs to be follow as per Timetable given by department head.

7. Parents meeting and get feedback as part of overview meet

It was instructed to all the HoD's and principals to organize monthly virtual Parents meeting to raise the issue pertaining to teaching and learning and also absenteeism issue were addressed. The purpose was to encourage student's involvement in online classes and also to find out the associated problem in online teaching and learning process. Further the suggestions were taken and addressed.

Resolved that, the committee resolved to continue organizing monthly virtual parents' meetings.

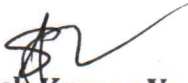
8. Cultural activity and functional program arrangement on special days



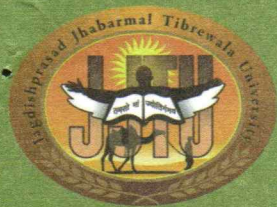
Theme of special day's events needs to be pre-planned and accordingly execute with proper message for the youngster empowerment to their respective fields. All the constituted committees require being in action as per the planned activities before the commencement prior a month. In regards to that requisite accessories and kits must send for approval from the management via indent.

9. Activities and programs of NSS, NCC, Scout & Guide

Activities and programs of NSS, NCC, Scout & Guide was discussed.


Dr. Santosh Kumar Yadav
Coordinator IQAC

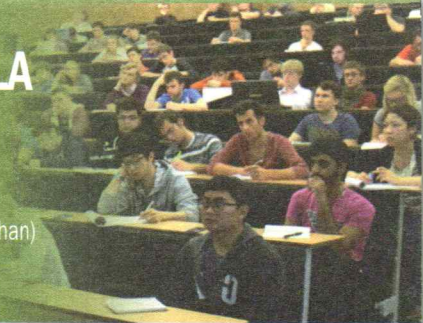




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Action taken report the 34th meeting of Internal Quality assurance cell held on June 06, 2022 at 3:00PM

No.	Resolution	Action Taken
1	To discuss upcoming workshops & Conferences	<i>Resolved that, action plan about to plan of conference committee to arrange and align systematic framework for the same</i>
2	Parents meeting and get feedback as part of overview meet	<i>Resolved that, the committee resolved to continue organizing monthly virtual parents' meetings.</i>


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