

# SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)  
(UGC & AICTE Approved)

REF. NO.: JJTU/ADM/2021/SEPT/031

DATE: 10<sup>th</sup> Sept. 2021

## NOTIFICATION

### Subject: Meeting for Internal Quality Assurance Cell

In pursuance of the guidelines issued by UGC and NAAC, the **31<sup>st</sup> meeting** of all Teaching and Administrative staff of the University has been scheduled on Saturday, **11<sup>th</sup> Sept. 2021 at 3:00 PM** in conference hall to discuss the progress of the University under the aegis of Internal Quality Assurance Cell (IQAC).

### The meeting has been convened to discuss the following agenda:

1. Confirmation of the meeting decided to held on Saturday, September 11<sup>th</sup> 2021 at 3:00PM
2. Delegation of duty for NCC Camp work allocation for students accommodation management
3. National and international conference and decision on themes
4. Delegated task of Harit Rajasthan Activities
5. Youth Promotional Forum activity and selection of Nodal Officer
6. Arrangement of the specific days within campus and its reporting details
7. Application submission in UGC Care for SPARK Research Journal
8. Selection of Nodal Officer and team of Job Oriented Skill Education Center
9. REET Examination arrangement on Sunday for more than 700 student

All the Teaching and Administrative staff is requested to kindly make it convenient to attend the meeting.

DR. MADHU GUPTA

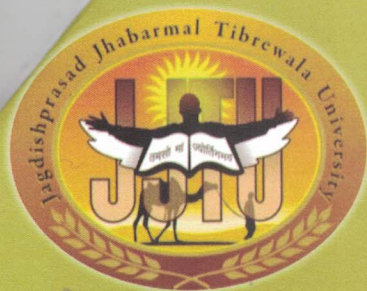
CONVENER

### Main Office :

Vidya Nagari, Jhunjhunu-Churu Road, Chudela,

### Mumbai Office :

C/o Shri Rajasthani Seva Sangh, J.B Nagar, Andheri (E),  
Mumbai 400059. (MAH)



# SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)  
(UGC & AICTE Approved)

REF. NO.:JJTU/ADM/2021/SEPT/31

DATE: 11<sup>th</sup> Sept 2021

## MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

A 31<sup>st</sup> meeting of teaching and administrative staff of the university was held on Saturday, Sept. 11<sup>th</sup> 2021 at 3:00PM in conference hall to constitute the Internal Quality Assurance Cell (IQAC) as per UGC and NAAC guidelines.

Following members were present for the meeting:

Sr.No	Name	Designation	Signature
1	Hon. Balkishan Tibrewala	Management Representative	
2	Dr. Ikram Qureshi	Chairperson	
3	Dr. Madhu Gupta	Coordinator	
4	Dr. Surender Kumar	Member- Representative Teaching staff	
5	Dr. Arun Kumar	Member- Representative Teaching staff	
6	Dr. Ajit Kaswan	Member- Representative Teaching staff	
7	Dr. Anil Kumar	Member- Representative Teaching staff	
8	Dr. Anil Kumar	Member- Representative Teaching staff	
9	Dr. Aman Gupta	Member Finance Committee	
10	Mr. Subhash Modi	Member Finance Committee	
11	Dr. Rupali Taru	Member External Expert	
12	Dr. S.K. Yadav	Member Industry Expert	
13	Mahima Meel	Member Student Representative	
14	Ruheena	Member Alumni Association	

### Main Office :

Vidya Nagari, Jhunjhunu-Churu Road, Chudela,  
Dist. Jhunjhunu- 333001, Rajasthan

### Mumbai Office :

C/o Shri Rajasthani Seva Sangh, J.B Nagar, Andheri (E),  
Mumbai-400059. (MAH)



At the outset the Chairperson welcomed all committee members and the following agenda of the meeting was taken. The respective resolution was passed as discussed following minutes of meeting:

1. **Confirmation of the meeting decided to held on Saturday, September 11<sup>th</sup> 2021 at 3:00PM**
2. **Delegation of duty for NCC Camp work allocation for students accommodation management**

Meeting held to discuss the duty for NCC Camp arrangement as 2 Raj BN NCC Churu will conduct Annual Trg Camp for SD/SW Cadets from 13 Sep to 22 Sep 21 & 24 Sep to 03 Oct 21 at JJT University, Chudela Campus Dist-Jhunjhunu. All the requisite norms followed by JJTU as instructed by NCC Officials. Requisite arrangement needs to be done to make the success of such event within campus.

***"Resolved that, action plan about to delegates the duty for arranging and managing NCC camp in successive form***

3. **National and international conference and decision on themes**

Monthly national and international conference held on various themes in presence with the honorary guest in respective specialized filed. To make such event successive arrangement needs to done with all keynote speakers. Even of conferences should be informative in decided area of conference theme. Objective of conference should precisely mention the aim to have such conference and encourage scholars and students for their participation in such event.

***"Resolved that, action plan about to plan of conference committee, faculty has been decide who representing to Shri J.J.T. University."***



#### 4. Delegated task of Harit Rajasthan Activities

Discussion held on Notification received by Rajasthan State Govt. Shiksha Vibhag - Four to held the activity of Harit Rajasthan and Dr. **Ranjana Saxena** will be Deployed Officer who will plan and organized this activity in according to the requirement to make this task successful and fruitful in positive way. Contribution of each staff will be mandatory and must record to encourage others to have such activity on day to day life to maintain the environment pollution free. **Mr. Vivek Sharma** (Program Officer of UBA will be assistant coordinator with Dr. Ranjana Saxena in Harit Rajasthan task,

***"Resolved that, action plan with delegated staff has been decide who representing to concern team of Shri J.J.T. University."***

#### 5. Youth Promotional Forum activity and selection of Nodal Officer

Notification received from AIU to upload the details on Youth Promotional Forum and appoint Nodal Officer from University end. Hence Management decided to delegate this task to **Dr. Neetu Singh**, Nodal Officer on Youth Promotional Forum. On role of Sport details SJJTU academic Sport Board Officer **Dr. Arun Kumar** and **Dr. Anju Singh** for International Collaboration, these officials will be coordinator on AIU Portal for respective areas of their details

***"Resolved that, action plan under guidance of top management who has been decide representative to concern team of said task."***

#### 6. Arrangement of the specific days within campus and its reporting details

All the concern authorities have delegated the task of arrangement of following day and it's reporting with document photo and video at the end of event needs to be submitted:

- Teachers Day Competition and activities
- Pharmacy Day celebration
- Library Day celebration



- Sport Day celebration
- Hindi Diwas Celebration

**7. Application submission in UGC Care for SPARK Research Journal**

Recommendation has been proceed and Application sent to UGC CARE for Spark Journal. All requisite details have been attached and signed by authorities. Documentation made with application as per norms given by UGC CARE. And application submitted online. Further to process application for rest three journals recommendation will be raising from references. JJTU journals website content all details information about journals monitoring process and process which needs to be follow the quality of research articles through scholarly publications

**8. Selection of Nodal Officer and team of Job Oriented Skill Education Center**

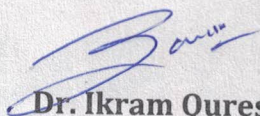
Rajasthan State Govt. notification on JOSEC i.e Job Oriented Skill Education Center needs to be form within university campus where skilled oriented education will be provided. For the same Nodal Officer must be aligned to take decision and action on time to time notification by State Govt. in JOSEC Program. Hence Management have decided to appoint **Dr. Ranjana Saxena** on Role of Nodal Office of JOSEC. Further framework will be form in coordination with concern authority.

**9. REET Examination arrangement on Sunday for more than 700 student**

To complete successive task of REET examination management decided to deploy experience faculty on this role hence decided to delegate all the planning rights and managing rights to Dr. Mahesh Singh Rathod. Who will be controller to manage team to make this examination event successful and without any issues. Student seating arrangement and classroom staff management will be discussed in separate meeting with all requisite authority.

***"Resolved that, action plan under guidance of top management who has been decide representative to concern team of said task."***





**Dr. Ikram Qureshi**

**Chairperson IQAC**

**Place JJTU, Jhunjhunu Rajasthan**

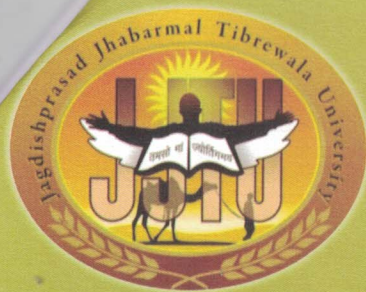
**Date: Sept.11, 2021**



**Dr. Madhu Gupta**

**Coordinator IQAC**





# SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)  
(UGC & AICTE Approved)

**Action taken report the 31<sup>st</sup> meeting of Internal Quality assurance cell held on Saturday, Sept. 11<sup>th</sup>, 2021 at 3:00 PM**

No.	Resolution No	Action Taken
1	Delegation of duty for NCC Camp work allocation for students accommodation management	<i>Resolved that, action plan about to delegates the duty for arranging and managing NCC camp in successive form</i>
2	National and international conference and decision on themes	<i>Resolved that, action plan about to plan of conference committee, faculty has been decide who representing to Shri J.J.T. University.</i>
3	Delegated task of Harit Rajasthan Activities	<i>Resolved that, action plan with delegated staff has been decide who representing to concern team of Shri J.J.T. University.</i>
4	Youth Promotional Forum activity and selection of Nodal Officer	<i>Resolved that, action plan under guidance of top management who has been decide representative to concern team of said task.</i>
5	REET Examination arrangement on Sunday for more than 700 student	<i>"Resolved that, action plan under guidance of top management who has been decide representative to concern</i>

**Main Office :**

Vidya Nagari, Jhunjhunu-Churu Road, Chudela,  
Dist. Jhunjhunu- 333001 Rajasthan

**Mumbai Office :**

C/o Shri Rajasthani Seva Sangh, J.B Nagar, Andheri (E),  
Mumbai-400059 (MAH)



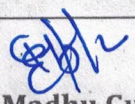
		<i>team of said task."</i>
--	--	----------------------------

  
Dr. Ikram Qureshi

Chairperson IQAC

Place JJTU, Jhunjhunu Rajasthan

Date: Sept.11, 2021

  
Dr. Madhu Gupta

Coordinator IQAC