

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan) (UGC & AICTE Approved)

REF. NO.: JJTU/ADM/2017/MAR/013

DATE: 11th Mar. 2017

NOTIFICATION

Subject: Meeting for Internal Quality Assurance Cell

In pursuance of the guidelines issued by UGC and NAAC, the 13thmeeting of all Teaching and Administrative staff of the University has been scheduled on Wednesday, 15th March 2017 at 3:00 PM in conference hall to discuss the progress of the University under the aegis of Internal Quality Assurance Cell (IQAC).

The meeting has been convened to discuss the following agenda:

- 1. **Discussion about Reply of assembly questions and other details require to** Joint Secretary Higher Education (Gr-4)
- 2. Discussion about applying for Proposal for participation of Shri Jagdishprasad Jhabarmal Tibrewala University in National Academic Depository (NAD)
- 3. To modernize library facilities and to spend more money for purchase of new books and journals including e-data bases

All the Teaching and Administrative staff is requested to kindly make it convenient to attend the meeting.



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REF. NO.: JJTU/ADM/2017/MAR/013

DATE: 15 Mar. 2017

MINUTES OF THE 13th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

A meeting (13thmeeting) of Internal Quality Assurance Cell of the university was held on Wednesday,15th March 2017 at 2:00PM in conference hall to discuss the progress of the Internal Quality Assurance Cell (IQAC) as per UGC and NAAC guidelines.

Following members were present in the meeting:

Sr.No.	Name	Designation	Signature
1	Dr. Trishla Mehta	Management Representative	Jmenta.
2	Dr. Anju Singh	Chairperson	A Th
3	Dr. S.K. Yadav	Co-ordinator	Stogen
4	Dr. Surender Kumar	Member- Representative Teaching staff	- Star
5	Dr. Anil Kumar	Member- Representative Teaching staff	Doman
6	Mr. Ajit Kaswan	Member- Representative Teaching staff	
7	Dr. Ikram Qureshi	Member- Representative Teaching staff	3 ones
8	Dr. Shashi Morolia	Member- Representative Teaching staff	Shadh
9	Mr. Subhash Modi	Member Finance Committee	Char.
10	Dr. Avinash Mehta	Member External Expert	Junish mother
11	Hon. Balkishan Tibrewala	Member Industry Expert	32 TE
12	Nikita Kumari	Member Student Representative	Whate
13	Abdul Azeez	Member Alumni Association	Abola Assit

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At the outset the Chairperson welcomed all committee members and the following agenda of the meeting was taken. The respective resolution was passed as discussed following minutes of meeting:

1. Discussion about Reply of assembly questions and other details require to Joint Secretary Higher Education (Gr-4) on other letters vide which of Assembly questions were sought. Complete information as per requirement need to be sent by university, therefore again requested to prepare reply of all assembly questions as per requirement in respect of university in prescribed Performa, also need to include the status of NAAC accreditation of the university as per provision of Act. Also need to prepare information of 5.1 Performa. Also prepare the reply in of Assembly Question and other details as per Performa and nodal officer details. Once Performa for submission UGC norms i.e. 5.1 ready will initiate to upload on university website and arrange to dispatch copy to UG Office.

"Resolved that, action plan will thoroughly prepare the details for the submission of 5.1. Performa as well reply for assembly questions"

The resolution was passed unanimously

2. Discussion about applying for Proposal for participation of Shri Jagdishprasad Jhabarmal Tibrewala University in National Academic Depository (NAD): NAD is refer to National Academic Depository, and discussion made on placing detailed to apply for NAD proposal, it will help Students, Higher Education Institutions and Employers to access degree certificates of candidates, it is proposed to establish a Digital Depository for School Leaving Certificates, College Degrees, Academic Awards and Mark sheets, on the pattern of a Securities Depository. As per this proposal the Government of India is committed towards bringing administrative and academic reforms through the use of technology for delivery of efficient services to all stakeholders. Towards this end, Government intends to establish a Digital Depository of Academic Awards to be known as National Academic Depository (NAD) on the

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pattern of Securities Depository. The NAD would help in validating the authenticity of these awards and ensuring their safe storage and easy retrieval. Maintaining academic awards in a digital depository would provide benefit to educational institutions, students and employers by enabling online access and retrieval; eliminate fraudulent practices such as faking/forging of certificates and mark-sheets and facilitate validation.

"Resolved that, action plan organized to study the importance and implementation of NAD proceeding."

The resolution was passed unanimously

3. To modernize library facilities and to spend more money for purchase of new books and journals including e-data bases: Managing the database of University Library, set the process of creation of Digital Library using LS Digital Software- an add on to integrated library software Lib-System. At present Users can view the availability of reading material in the library in print as well as electronic format. The full text material in electronic format is attached with the bibliographical details and with a single click; the users can view the whole document on the screen. The University Library is centrally located in a circular designed in MBA Block. The Library has Reading Halls with a total capacity of 120 seats. The University Library has added 500 books to its existing collection of 26000 books during the financial year 2016-2017 with 40 magazine 70 journals now the library has a collection. The Library functions in one shift from 9.00 a.m. to 5.00 p.m. and e-library remains open to 7:00 p.m. from Monday to Saturday.

"Resolved that, action plan to be organized the central library and its book management and database management."

The resolution was passed unanimously

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The meeting was concluded as there was no any other matter for further discussion.

Dr. Anju Singh

Chairperson IQAC

Place JJTU, Jhunjhunu Rajasthan

Date: March 15, 2017

Dr. S.K. Yadav

Co-ordinator IQAC

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ACTION TAKEN REPORT OF THE 13th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON Wednesday,15th March 2017 at 2:00PM

No.	Resolution No	Action Taken	
1	Discussion about Reply of assembly questions and other details require to Joint Secretary Higher Education (Gr-4)	Management will thoroughly prepare the details for the submission of 5.1. Performa as well reply for assembly questions"	
2	Discussion about applying for Proposal for participation of Shri Jagdishprasad Jhabarmal Tibrewala University in National Academic Depository (NAD):	Committee will be set who will organized to study the importance and implementation of NAD proceeding."	
3	To modernize library facilities and to spend more money for purchase of new books and journals including e-data bases:	Management will administered to organized the central library and its book management and database management	

Dr. Anju Singh

Dr. S.K. Yadav

Co-ordinator IQAC

Chairperson IQAC

Place JJTU, Jhunjhunu Rajasthan

Date: 15/03/2017

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