

# SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)  
(UGC & AICTE Approved)

DATE: 9<sup>th</sup> Dec. 2016

REF. NO.: JJTU/ADM/2016/DEC/012

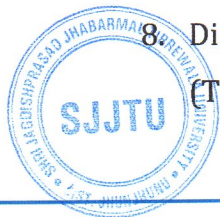
## NOTIFICATION

### Subject: Meeting for Internal Quality Assurance Cell

In pursuance of the guidelines issued by UGC and NAAC, the **12<sup>th</sup> meeting** of all Teaching and Administrative staff of the University has been scheduled on Saturday, **10<sup>th</sup> Dec. 2016 at 3:00 PM** in conference hall to discuss the progress of the University under the aegis of Internal Quality Assurance Cell (IQAC).

### The meeting has been convened to discuss the following agenda:

1. Confirmation of the meeting decided to held on Saturday, **10<sup>th</sup> Dec. 2016**
2. To enhance resource mobilization through involving with philanthropists, alumni and industries in research activities.
3. Discuss about amendment in UGC Regulations 2010, to follow amended UGC regulation within university workplace respective to concern institute.
4. Discussion about blood donation camp and appoint nodal officers regarding 'Blood Donation Camp' to be organized.
5. Discussion about BCI 1519, 2016 Circular -6 Revive of age restriction under Clause 28 of Legal Education Rules 2008. As per circular
6. Discuss about Submission of data for updating process of the Directory-AIU Members (January 2017).
7. Proposal discussing about training at Jaipur on Social justice & Empowerment department.
8. Discussion about Submission of data for updating of the Directory-AIU Members (Till January 2017)



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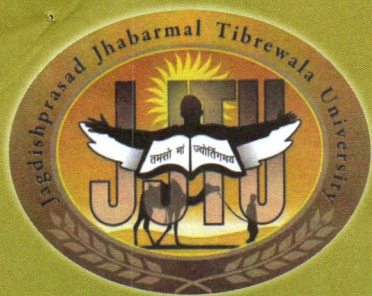
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9. Discussion need to be done on university database about university information
10. To attract NRI and foreign students for admission in to the University, to secure recognition at the global level.
11. To devise the process of dissemination of all relevant information to all stakeholders for sensitizing them on the various quality parameters of higher & technical education.
12. To focus upcoming event of SHAMIKA on dt. 8<sup>th</sup> and 11<sup>st</sup> February 2017

All the Teaching and Administrative staff is requested to kindly make it convenient to attend the meeting.

**Dr. Surender Kumar**

**CONVENER**



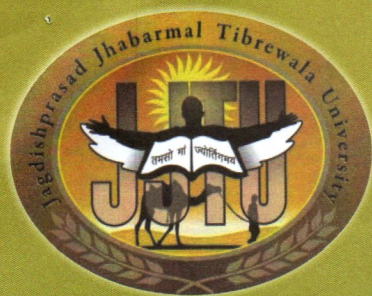
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DATE: 10<sup>th</sup> Dec. 2016

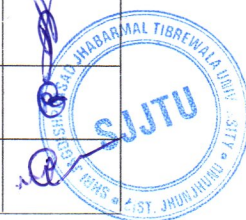
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## MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

A 12<sup>th</sup> meeting of teaching and administrative staff of the university was held on Saturday, December 10<sup>th</sup> 2016 at 3:00PM in conference hall to constitute the Internal Quality Assurance Cell (IQAC) as per UGC and NAAC guidelines.

Following members were present for the meeting:

Sr.No.	Name	Designation	Signature
1	Dr. Avinash Mehta	Management Representative	<i>Avinash mehta</i>
2	Dr. Surender Kumar	Chairperson	<i>[Signature]</i>
3	Dr. Anju Singh	Coordinator	<i>[Signature]</i>
4	Hon. Balkishan Tibrewala	Member- Representative Teaching staff	<i>[Signature]</i>
5	Dr. Ikram Qureshi	Member- Representative Teaching staff	<i>[Signature]</i>
6	Dr. Anil Kumar	Member- Representative Teaching staff	<i>[Signature]</i>
7	Mr. Ajit Kaswan	Member- Representative Teaching staff	<i>[Signature]</i>
8	Dr. Ramanik Jain	Member- Representative Teaching staff	<i>[Signature]</i>
9	Mr. Aman Gupta	Member Finance Committee	<i>[Signature]</i>



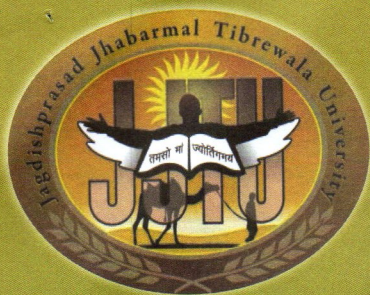
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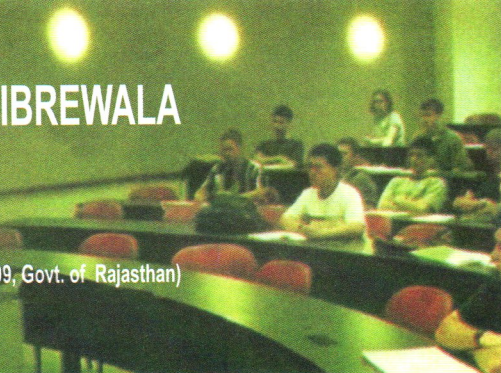




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10	Dr. Imran Khan	Member- Representative Teaching staff	<i>[Signature]</i>
11	Dr. S.K. Yadav	Member External Expert	<i>[Signature]</i>
12	Dr. Omprakash Sharma	Member Industry Expert	<i>[Signature]</i>
13	Amzad Khan	Member Student Representative	<i>[Signature]</i>
14	Monika Kaler	Member Alumni Association	<i>[Signature]</i>

**At the outset the Chairperson welcomed all committee members and the following agenda of the meeting was taken. The respective resolution was passed as discussed following minutes of meeting:**

1. Confirmation of the meeting decided to held on **Saturday, December 10<sup>th</sup> 2016**
2. To enhance resource mobilization through involving with philanthropists, alumni and industries in research activities: To upgrade information technology base and computerization of different departments and branches/offices. Which also to introduce new programmes in the emerging frontiers of science, technology, environment, pharmaceutical and business management.
3. **Discuss about amendment in UGC Regulations 2010, to follow amended UGC regulation within university workplace respective to concern institute:**  
Amended regulation 2010 will be further discuss in meeting and informed all research and teaching faculty to overview and follow accordingly. Structure of university academic and research will based on the foundation of functioning and maintain workflow within stakeholders. Hence the flow of hierarchy must be followed to maintain quality.



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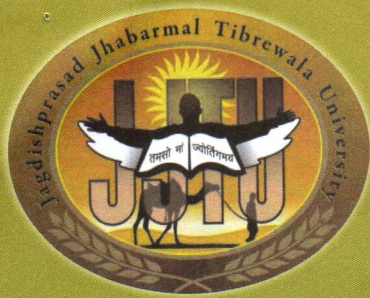
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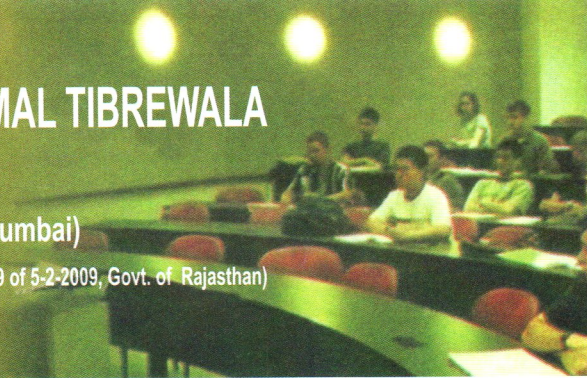




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4. **Discussion about blood donation camp and** appoint nodal officers regarding 'Blood Donation Camp' to be organized. And prepare the document with name and contact details of nodal officer. It is the duty of Nodal officer to maintain the records related Blood Bank activities in monthly weekly and half yearly, yearly records. **Discuss about** nodal officer appointed for 'blood donation camp' to be organized. Details of nodal officer with name and contact number need to be preparing in report sheet and add it in record of Blood bank database year wise resolution.

***"Resolved that, action plan to follow about blood donation activity and appointing nodal officer for the same"***

The resolution was passed unanimously

5. **Discussion about BCI 1519, 2016 Circular -6 Revive of age restriction under Clause 28 of Legal Education Rules 2008. As per circular :** Discussion as been taken place about BCI 1519.
6. **Discuss about Submission of data for updating process of the Directory-AIU Members (January 2017),** It is informed that all the member Universities of various Institutes were requested to provided the updated data As per the available records, the required data is yet to be received from University/Institute . It is once again requested to kindly provide the requisite data as per the attached Format **URGENTLY** so as to enable us to bring out the updated list of the Directory-AIU Members with the correct data of all member Universities/Institutes.



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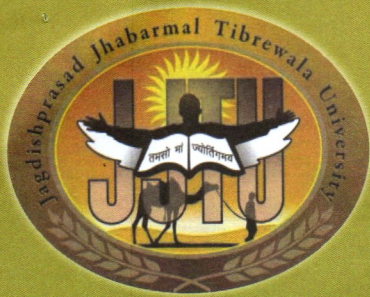
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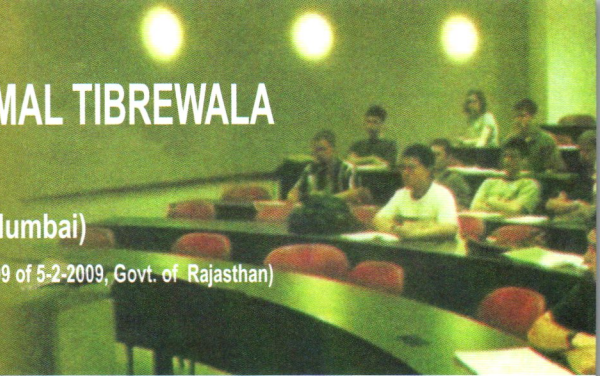




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***“Resolved that, action plan to follow about updating process of the Directory-AIU Members (January 2017)”***

The resolution was passed unanimously

7. **Proposal discussing about training at Jaipur on Social justice & Empowerment department.** In meeting this has been discussed and information provided about training program. Further to this those who are willing to attend will register them for the same.

8. **Discussion about Submission of data for updating of the Directory-AIU Members (Till January 2017)** It is kindly informed that all the member Universities/Institutes were requested to provided the updated data as per the attached Format vide Mails dated 20.10.2016 & 18.11.2016, respectively and also, vide Letter No. P&S/Pub/Directory-2017 dated October 14, 2016. As per the available records, the required data is yet to be received from University/Institute. It is once again requested to kindly provide the requisite data as per the attached Format so as to enable us to bring out the updated list of the Directory-AIU Members (January 2017) with the correct data of all member Universities/Institutes.

***“Resolved that, action plan to follow about updating process of the Directory-AIU Members (January 2017)”***

The resolution was passed unanimously

9. **Discussion need to be done on university database about university information in enclosed excel format in soft copy provided in concern mail. To**



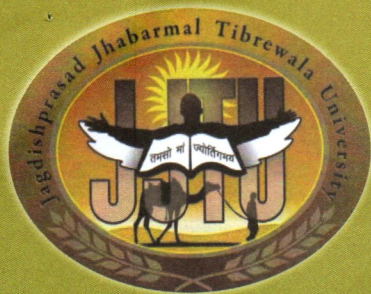
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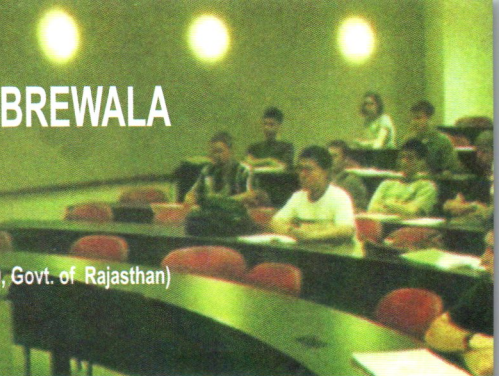




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activate community development programmes of the society by exposing the students to various problems faced. As a centre of excellence for quality teaching and consultative research to produce competent technocrats and knowledge power house capable to support the growth of economy and welfare of society.

10. To attract NRI and foreign students for admission in to the University, to secure recognition at the global level. To develop this region of Rajasthan as a centre of excellence for quality teaching and consultative research to produce competent technocrats and a knowledge power house capable to support the growth of economy and welfare of society.

11. To devise the process of dissemination of all relevant information to all stakeholders for sensitizing them on the various quality parameters of higher & technical education. To encourage faculty members to generate resource by way of submitting research projects and undertaking consultancy and extension activities and also to encourage faculty members to publish their research in high quality research Journals of international and national repute.

12. To focus upcoming event of SHAMIKA on dt. 8<sup>th</sup> and 11<sup>st</sup> February 2017: SHAMIKA 2017 will be arranged and managed by decided team who co-ordinate with stakeholders of this event. SHAMIKA is given platform for student to present their talent and extra curriculum activities by participating in this competition. Student have opportunity to win awards and various prices on different series of competition.

The meeting was concluded as there was no any other matter for further discussion



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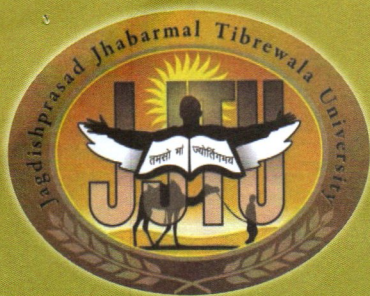
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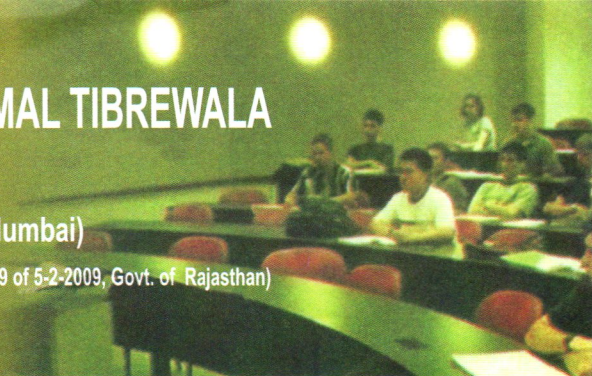




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**Dr. Surender Kumar**

**Chairperson IQAC**

**Place JJTU, Jhunjhunu Rajasthan**

**Date: Dec 10, 2016**



**Dr. Anju Singh**

**Coordinator IQAC**



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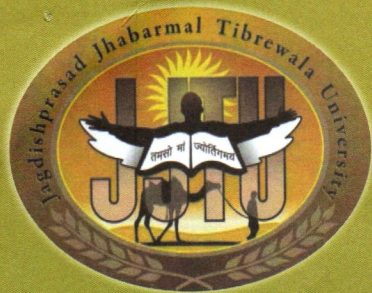
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**Action taken report the 12<sup>th</sup> meeting of Internal Quality assurance cell held on Saturday, December 10<sup>th</sup> 2016 at 3:00PM**

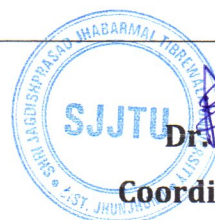
No.	Resolution No	Action Taken
1	Discussion about blood donation camp and about appointing nodal officers regarding 'Blood Donation Camp' related activity	Management will select and decide the nodal officer for blood bank to manage the activity of blood donation camp.
2	Discuss about Submission of data for updating process of the Directory-AIU Members (January 2017)	Management will follow about updating the process of the Directory-AIU Members (January 2017)
3	Discussion about Submission of data for updating of the Directory-AIU Members (Till January 2017)	Management will update time to time process of the Directory-AIU Members (January 2017)

  
**Dr. Surender Kumar**

**Chairperson IQAC**

**Place JJTU, Jhunjhunu Rajasthan**

**Date: Dec. 10, 2016**



  
**Dr. Anju Singh**

**Coordinator IQAC**

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