



**SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY**

**श्री जगदीशप्रसाद झाबरमल टीबड़ेवाला विश्वविद्यालय**

(Conducted by Shri Rajasthani Seva Sangh, Mumbai)

Vidyanagari Jhunjhunu - Churu Road, Dist. - Jhunjhunu, Rajasthan - 333001

(Established U/S 2(f) of UGC Act, 1956 vide Act No. F2(5) Vidhi/2/2009 of 5-2-2009, Govt. of Rajasthan)

Ref. No.: JJTU/REG/SGRC/O-2/2021

Date 1/03/2021

**OFFICE ORDER**

**STUDENT GRIEVANCE REDRESSAL COMMITTEE**

In order to comply with the UGC norms for addressing, student or Parent's grievance in a "Grievance Redressal Committee" of Shri J. J. T. University, Chudela (Jhunjhunu) has been constituted with following Staff in different positions to enquire the nature and extent of grievance for the session 2021-2022. The committee can suggest the final action to be initiated at the institutional level for the redressal of the same.

S No	Name	Designation	Position	E-Mail
01	Dr. Rakesh Kumar Jat	Principal (Institute of Pharmacy)	In-Charge	<a href="mailto:pharmacy@jjtu.ac.in">pharmacy@jjtu.ac.in</a>
02	Dr. Saurabh Kumar Singh	Head (Dept. of Civil Engg.)	Member	<a href="mailto:civilengineering@jjtu.ac.in">civilengineering@jjtu.ac.in</a>
03	Dr. Vijaymala	Assistant Professor Department of Law	Member	<a href="mailto:vijay.mala@gmail.com">vijay.mala@gmail.com</a>
04	Dr. Harish Purohit	Assistant Professor	Member	<a href="mailto:harish.purohit@jjtu.ac.in">harish.purohit@jjtu.ac.in</a>
05	Punit Saini	Student Representative	Member	<a href="mailto:Punitsaini23@gmail.com">Punitsaini23@gmail.com</a>

The above said committee is expected to convene meeting as and when required and keep the undersigned informed of the proceedings of the meeting, from time to time.

Registrar

Copy to:

1. PA to Chairperson, for kind information
2. PA to President, for kind information
3. All Principals/Vice-Principals/HODs
4. Notice Board





SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

## **STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC) 2021-2022**

The Shri J. J. T. University, Chudela (Jhunjhunu) has a Students' Grievance Redressal Committee. The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment.

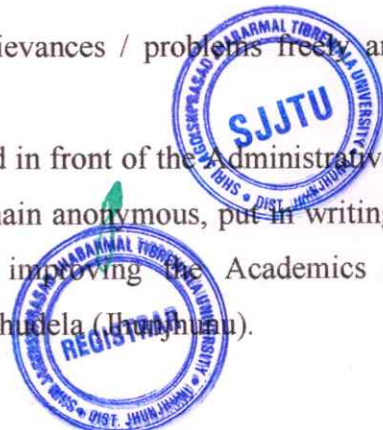
Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person. In case the person is unwilling to appear in self, grievances may be sent in writing. Grievances may also be sent through e-mail to the officer in-charge of Students' Grievance Redressal Committee or Registrar/ Principal/ Vice- chancellor.

### **Objective:-**

The objective of our Grievance Redressal Committee is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in Shri J.J.T. University.

A Grievance Redressal Committee has been constituted for the redressal of the problems reported by the Students of the Shri J. J. T. University, Chudela (Jhunjhunu) with the following objectives:

- Upholding the dignity of the Shri J. J. T. University, Chudela (Jhunjhunu) by ensuring strife free atmosphere in the Shri J. J. T. University, Chudela (Jhunjhunu) through promoting cordial Student-Student relationship and Student- teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box have been installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the Shri J. J. T. University, Chudela (Jhunjhunu).





## SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

### श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

- Advising Students of the Shri J. J. T. University, Chudela (Jhunjhunu) to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and Shri J. J. T. University, Chudela (Jhunjhunu) administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

#### Scope:-

The Committee deals with Grievances received in writing from the students about any of the following matters:-

- iv. Academic Matters:** - Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
- v. Financial Matters:** - Related to dues and payments for various items from library, hostels etc.
- vi. Other Matters:** - Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport etc.

#### Functions:-

The cases are attended promptly on receipt of written grievances from the students.

The Committee formally meets to review all cases, prepares a statistical reports about the number of cases received, attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

#### Procedure:-

- The setting of the Grievance Redressal Committee for students will be widely published.
- The students may feel free to put up a grievance in the format attached and drop it in boxes placed at conspicuous locations.







## SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

### श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

- The SGRC will act upon those cases which have been forwarded along with the necessary documents.
- The SGRC will take up only those matters which have not been solved by the different departments.
- Grievances related to fees etc. will be taken up only if the relevant financial documents like demand drafts etc. are attached.

The Committee is requested to Contribute effectively to dispose the grievances at the earliest.

A registry to register the compliant is established and kept in the Principal office under the Supervision of Dr. Sourabh Kumar Singh Administrative officer. On receipt of the Compliant, the staff in-charge of the registry will submit the same to the Member Secretary of the "Grievance Redressal Committee". The Committee will meet, with information to the complainant on their day of Convenience. An aggrieved Student or Parent may appear in person to present his/her case.

In the case, the complainant not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" appointed by Shri J.J.T. University. The OMBUDSMAN will fix a date for hearing the Complainant which shall be communicated to the higher level and the aggrieved person.

The University shall comply with the order of the ombudsman. Any order of the OMBUDSMAN not complied with by the University, will be reported to UGC for appropriate action. In case of any false/frivolous Complaint, the ombudsman may order appropriate action against Complaint.

#### **Exclusions:-**

The Grievance Redressal Committee shall not entertain the following issues:

- Decisions of the Executive Council, Academic Council, Board of studies and other Administrative or Academic Committees constituted by our University.
- Decisions with regard to award of scholarship, fee concessions, medals, etc.
- Decisions made by the University with regard to disciplinary matters and misconduct.



SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

- Decisions of the University about admissions in any courses offered by the Institute.
- Decisions by competent authority on assessment and examination result.

#### **Establishment of a Grievance Redressal Committee**

In order to comply with as per UGC norms for addressing, student or Parent's grievance in a "Grievance Redressal Committee" of Shri J. J. T. University, Chudela (Jhunjhunu) has been constituted with following Staff in different positions to enquire the nature and extent of grievance. The committee can suggest the final action to be initiated at the University level for the redressal of the same.

#### **GRIEVANCE REDRESSAL COMMITTEE:**

S No	Name	Designation	Position	E-Mail
01	Dr. Rakesh Kumar Jat	Principal (Institute of Pharmacy)	In-Charge	<a href="mailto:pharmacy@jjtu.ac.in">pharmacy@jjtu.ac.in</a>
02	Dr. Saurabh Kumar Singh	Head (Dept. of Civil Engg.)	Member	<a href="mailto:civilengineering@jjtu.ac.in">civilengineering@jjtu.ac.in</a>
03	Dr. Vijaymala	Assistant Professor Department of Law	Member	<a href="mailto:vijay.mala@gmail.com">vijay.mala@gmail.com</a>
04	Dr. Harish Purohit	Assistant Professor	Member	<a href="mailto:harish.purohit@jjtu.ac.in">harish.purohit@jjtu.ac.in</a>
05	Punit Saini	Student Representative	Member	<a href="mailto:Punitsaini23@gmail.com">Punitsaini23@gmail.com</a>

The Student or Person, who are willing to launch any complaints, shall send their representation for redressal of their grievance to the above mentioned Grievances Redressal Committee.

All aggrieved stockholders may also thenceforth approach to the Grievance Redressal Committee.





सेवा में,

01-08-2021

रजिस्ट्रार महोदया,

श्री जगदीश प्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

पुडैला शुब्दुनु राज.

विषय :- परिवहन सुविधा उपलब्ध करवाने हेतु।

महोदया

उपरोक्त विषय में निवेदन है कि मैं वाणिज्य विभाग के बी.बी.ए तृतीय शंकाय का छात्र हूँ। आपसे निवेदन है कि हमारे विश्वविद्यालय में परिवहन सुविधा उपलब्ध करवाने की कृपा करें।

आपकी अति कृपा होगी।

सधन्यवाद

दिनांक :- 1:08:2021

भवदीय

नाम :- मिहिर बलवदा

कक्षा :- BBA-III

In this Application student has demanded for Transport Facility for students from Jyghum to University Campus





SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

Date: 02-08-2021

## Academic Year 2021-2022

### CIRCULAR

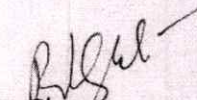
SJJTU/CIR/SGRC/2021-2022/01

This is to inform you that a meeting of **Student Grievance Redressal Committee**, SJJTU will be held on 12-08-2021 at 04:30 P M in the main building conference hall.

The members are kindly requested to attend the meeting to discuss the following agenda:

1. To consider the action taken on the minute of SGRC meeting held on 18-11-2020.
2. To consider the request of the students regarding Grievance Regarding Non-Availability of Transport Facility for University Campus by Nihit balwada BBA III year
3. Any other.

To  
All SGRC Members

  
In-Charge







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

**Minutes of Meeting**

**Student Grievance Redressal Committee Meeting**

Date: 12-08-2021

Time: 4:30 PM

Location: Conference Room, Main Building

**Present:**

Dr. Rakesh Kumar Jat (In-Charge)

Dr. Saurabh Kumar Singh (Member)

Dr. Vijaymala (Member)

Dr. Harish Purohit (Member)

Mr. Punit Saini (Member)

**Agenda: Discussion on Grievance Regarding Non-Availability of Transport Facility**

**Meeting Commencement:**

The meeting was called to order by Dr. Rakesh Kumar Jat, the In-Charge of the Student Grievance Redressal Committee, at 4:30 PM.

**Opening Remarks:**

Dr. Rakesh Kumar Jat welcomed all the committee members and introduced the agenda for the meeting, which is to address the grievance concerning the non-availability of transport facility.

**Presentation by Complainant:**







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

A student representative presented the following issues related to the non-availability of transport:

- Lack of an organized and reliable transportation system for students commuting to and from the institution.
- Students facing difficulties in reaching the campus, especially those residing far away.
- Increased stress and inconvenience for students due to this issue.

**Discussion:**

The committee members engaged in a comprehensive discussion regarding the grievance. Several key points were raised and considered:

**Assessment of Needs:** Dr. Saurabh Kumar Singh suggested conducting a survey to assess the transportation needs of the student population and identify areas with the highest demand.

**Budget Allocation:** Dr. Vijaymala recommended exploring options for allocating budgetary resources to implement a transportation system, such as buses or shuttles.

**Collaboration with Local Services:** Dr. Harish Purohit proposed exploring collaboration with local transportation services to provide temporary solutions while a dedicated system is established.

**Communication with Students:** Mr. Punit Saini suggested establishing clear communication channels to keep students informed about any interim solutions and progress on resolving the issue.

**Action Items:**

After a thorough discussion, the following action items were agreed upon:







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

Dr. Rakesh Kumar Jat will initiate a survey among students to assess their transportation needs and preferences.

Dr. Saurabh Kumar Singh will work with the finance department to explore budget allocation options for establishing a transportation system.

Dr. Vijaymala will research and initiate discussions with local transportation service providers to explore short-term solutions.

Dr. Harish Purohit will be responsible for establishing and maintaining communication channels to keep students informed about developments related to transportation.

**Next Meeting:**

The next Student Grievance Redressal Committee meeting will be scheduled within two weeks to review the progress on the action items and further discuss the grievance.

**Meeting Adjournment:**


The meeting was adjourned at 5:45 PM.

**Minutes Prepared By:**

Dr. Harish Purohit

Committee Member (Assistant Professor)

**Approved By:**

  
[Dr. Rakesh Kumar Jat (In-Charge)]







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

Dr. Rakesh Kumar Jat will initiate a survey among students to assess their transportation needs and preferences.

Dr. Saurabh Kumar Singh will work with the finance department to explore budget allocation options for establishing a transportation system.

Dr. Vijaymala will research and initiate discussions with local transportation service providers to explore short-term solutions.

Dr. Harish Purohit will be responsible for establishing and maintaining communication channels to keep students informed about developments related to transportation.

**Next Meeting:**

The next Student Grievance Redressal Committee meeting will be scheduled within two weeks to review the progress on the action items and further discuss the grievance.

**Meeting Adjournment:**

The meeting was adjourned at 5:45 PM.

**Minutes Prepared By:**

Dr. Harish Purohit

Committee Member (Assistant Professor)

**Approved By:**

[Dr. Rakesh Kumar Jat (In-Charge)]



सेवा में,

16-9-2021

रजिस्ट्रार महोदया,

श्री जगदीश प्रसाद झाबरमल टीबटवाल विश्वविद्यालय  
मुंडेला झुन्झुन राज.

विषय :- विश्वविद्यालय में अफाई व्यवस्था हेतु।

महोदया

- उपरोक्त विषय में निवेदन है कि मैं वाणिज्य विभागा के बी.बी.ए तृतीय अकाय का छात्र हूँ। आपसे
- निवेदन है कि हमारे विश्वविद्यालय में अफाई व्यवस्था करवाने की कृपा करें।

आपकी अति कृपा होगी

अधेन्यवाद

दिनांक - 16-09-2021

भवदीय

नाम :- आशीश चौधरी

कक्षा :- BBA - III year

In this Application student has  
Demanded for Cleanliness in  
University Campus







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

Date: 20-09-2021

## Academic Year 2021-2022

### CIRCULAR

SJJTU/CIR/SGRC/2021-2022/02

This is to inform you that a meeting of **Student Grievance Redressal Committee**, SJJTU will be held on 20-10-2021 at 04:00 P M in the main building conference hall.

The members are kindly requested to attend the meeting to discuss the following agenda:

1. To consider the action taken on the minute of SGRC meeting held on 12-08-2021.
2. To consider the request of the students regarding **Grievance of Lack of Cleanliness in University Campus**
3. Any other.

*Rizal*  
In-Charge

To  
All SGRC Members





SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

**Minutes of Meeting**

**Student Grievance Redressal Committee Meeting**

Date: 20-10-2021

Time: 4:00 PM

Location: Conference Room, Main Building

**Present:**

Dr. Rakesh Kumar Jat (In-Charge)

Dr. Saurabh Kumar Singh (Member)

Dr. Vijaymala (Member)

Dr. Harish Purohit (Member)

Mr. Punit Saini (Member)

**Agenda: Discussion on Grievance Regarding the Lack of Cleanliness in the University Campus**

**Meeting Commencement:**

The meeting was called to order by Dr. Rakesh Kumar Jat, the In-Charge of the Student Grievance Redressal Committee, at 4:00 PM.

**Opening Remarks:**

Dr. Rakesh Kumar Jat welcomed all the committee members and introduced the agenda for the meeting, which is to address the grievance concerning the lack of cleanliness in the university campus.







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

**Presentation by Complainant:**

A concerned student representative presented the following issues related to the cleanliness of the campus:

- Accumulation of litter and trash in common areas, including the academic buildings, cafeteria, and outdoor spaces.
- Inadequate maintenance and sanitation routines leading to unhygienic conditions.
- Negative impact on the overall campus environment and student experience.

**Discussion:**

The committee members engaged in a detailed discussion regarding the grievance. Several key points were raised and considered:

**Maintenance Staff:** Dr. Saurabh Kumar Singh suggested that we should evaluate the staffing levels responsible for campus maintenance and consider whether additional personnel are needed.

**Cleanliness Schedule:** Dr. Vijaymala recommended reviewing the cleanliness schedule and procedures to ensure regular and thorough cleaning.

**Waste Disposal:** Dr. Harish Purohit proposed implementing a better waste disposal and recycling system to reduce littering and improve the cleanliness of the campus.

**Awareness Campaign:** Mr. Punit Saini suggested launching an awareness campaign among students and staff to encourage a sense of responsibility for maintaining a clean campus.

**Action Items:**







## SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

After a comprehensive discussion, the following action items were agreed upon:

Dr. Rakesh Kumar Jat will coordinate with the facilities management team to assess staffing levels and schedules for campus maintenance.

Dr. Saurabh Kumar Singh will oversee a review of the cleanliness schedule and procedures and ensure that regular and thorough cleaning is implemented.

Dr. Vijaymala will work with the facilities management team to improve waste disposal and recycling systems on campus.

Dr. Harish Purohit will be responsible for initiating an awareness campaign to educate students and staff about the importance of campus cleanliness and hygiene.

### Next Meeting:

The next Student Grievance Redressal Committee meeting will be scheduled within two weeks to review the progress on the action items and further discuss the grievance.

### Meeting Adjournment:

The meeting was adjourned at 5:30 PM.

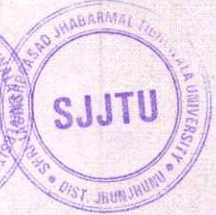
### Minutes Prepared By:

Dr. Harish Purohit

Committee Member (Assistant Professor)

### Approved By:

[Dr. Rakesh Kumar Jat (In-Charge)]







**SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY**

**श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय**

After a comprehensive discussion, the following action items were agreed upon:

Dr. Rakesh Kumar Jat will coordinate with the facilities management team to assess staffing levels and schedules for campus maintenance.

Dr. Saurabh Kumar Singh will oversee a review of the cleanliness schedule and procedures and ensure that regular and thorough cleaning is implemented.

Dr. Vijaymala will work with the facilities management team to improve waste disposal and recycling systems on campus.

Dr. Harish Purohit will be responsible for initiating an awareness campaign to educate students and staff about the importance of campus cleanliness and hygiene.

**Next Meeting:**

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**Meeting Adjournment:**

The meeting was adjourned at 5:30 PM.

**Minutes Prepared By:**

Dr. Harish Purohit

Committee Member (Assistant Professor)

**Approved By:**

[Dr. Rakesh Kumar Jat (In-Charge)]



सेवा में,

16-01-2022

रजिस्ट्रार महोदया

श्री जगदीश प्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

चुड़ैला झुन्झुनू रान.

विषय :- कक्षा में परखें के नहीं चलने हेतु शिकायत पत्र ।

महोदया

उपरोक्त विषय में निवेदन है कि मैं वाणिज्य विभाग के बी.बी.ए तृतीय अकांश का छात्र हूँ। आपसे निवेदन है कि हमारे विश्वविद्यालय में कक्षा में परखें के नहीं चलने हेतु शिकायत पत्र मुविद्या नहीं है। इसे उपलब्ध करवाने की कृपा करें।

आपकी अति कृपा होगी ।

शुचन्यवाद

दिनांक :- 16-01-2022

भवदीय

नाम :- राजीव

कक्षा :- BBA - III year

In this application student  
has Complain about Non  
function of Fans in  
Class Rooms







SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

Date: 20-01-2022

## Academic Year 2021-2022

### CIRCULAR

SJJTU/CIR/SGRC/2021-2022/03

This is to inform you that a meeting of **Student Grievance Redressal Committee**, SJJTU will be held on 20 -02-2022 at 10:00 AM in the main building conference hall.

The members are kindly requested to attend the meeting to discuss the following agenda:

1. To consider the action taken on the minute of SGRC meeting held on 20-10-2021.
2. To consider the request of the students Grievance Regarding Non-Functioning of fan in Class Room
3. Any other.

  
In-Charge

To  
All SGRC Members





SHRI JAGDISHPRASAD JHABARMAL TIBREWALA UNIVERSITY

श्री जगदीशप्रसाद झाबरमल टीबडेवाला विश्वविद्यालय

**Minutes of Meeting**

**Student Grievance Redressal Committee Meeting**

Date: 20-02-2022.

Time: 10:00 AM

Location: Conference Room, Main Building

**Present:**

Dr. Rakesh Kumar Jat (In-Charge)

Dr. Saurabh Kumar Singh (Member)

Dr. Vijaymala (Member)

Dr. Harish Purohit (Member)

Mr. Punit Saini (Member)

**Agenda: Discussion on Grievance Regarding Non-Functioning Fans in Classrooms by Raju Rangrej, MBA-I Semester**

**Meeting Commencement:**

The meeting was called to order by Dr. Rakesh Kumar Jat, the In-Charge of the Student Grievance Redressal Committee, at 10:00 AM.

**Opening Remarks:**

Dr. Rakesh Kumar Jat welcomed all the committee members and introduced the agenda for the meeting, which is to address the grievance concerning non-functioning fans in classrooms.







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**Presentation by Complainant:**

A faculty member presented the following issues related to the non-functioning fans in classrooms:

- Persistent malfunctioning of fans in several classrooms, leading to uncomfortable and hot learning environments.
- Student complaints about the lack of ventilation, affecting their concentration and learning experience.
- Concerns about the health and well-being of students and staff due to high temperatures.

**Discussion:**

The committee members engaged in a comprehensive discussion regarding the grievance. Several key points were raised and considered:

**Maintenance Staff:** Dr. Saurabh Kumar Singh suggested that we should evaluate the effectiveness of the maintenance staff responsible for fan repairs and assess whether additional personnel are required.

**Timely Repairs:** Dr. Vijaymala recommended establishing a system for reporting and prioritizing fan repairs to ensure that malfunctioning fans are fixed promptly.

**Alternative Cooling:** Dr. Harish Purohit proposed exploring the use of alternative cooling solutions, such as portable fans or air conditioning units in classrooms with chronic fan issues.

**Communication with Maintenance:** Mr. Punit Saini suggested improving communication channels between faculty and the maintenance department to streamline the reporting and resolution of fan problems.







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**Action Items:**

**After a comprehensive discussion, the following action items were agreed upon:**

Dr. Rakesh Kumar Jat will coordinate with the facilities management team to assess the maintenance staff's effectiveness and identify any resource shortages.

Dr. Saurabh Kumar Singh will establish a system for reporting and prioritizing fan repairs, ensuring that malfunctioning fans are fixed promptly.

Dr. Vijaymala will explore the possibility of using alternative cooling solutions in classrooms with persistent fan issues and present cost estimates.

Dr. Harish Purohit will improve communication channels between faculty and the maintenance department to streamline the reporting and resolution of fan problems.

**Next Meeting:**

The next Student Grievance Redressal Committee meeting will be scheduled within two weeks to review the progress on the action items and further discuss the grievance.

**Meeting Adjournment:**

The meeting was adjourned at 11:30 AM.

**Minutes Prepared By:**

Dr. Harish Purohit

Committee Member (Assistant Professor)

**Approved By:**

[Dr. Rakesh Kumar Jat (In-Charge)]

